



RECORDS AND PROTOCOLS

The following documents are an integral part of the herd certification process. RECORDS and PROTOCOLS are referenced often in the Audit Instrument and their use is included in the scoring in both the *Critical* and *Recommended Criteria* sections.

RECORDS: The following pages include record-keeping forms for employee training, farm visitors, veterinarian and other contacts, mortalities, treatment of injury and illness, air & water quality, site and pen descriptions, and more. The forms found here may be used as-is, or as a template to use in developing your own record keeping systems. These records must be kept for a minimum of 30 days, but it is recommended they be kept for at least a year in order to recognize trends and/or anomalies occurring on the ranch.

PROTOCOLS: These are for the most part informational and are intended so each farmer can further improve the care and welfare of their mink. A good example is *Form A-101: Herd Health Treatment Protocols*. This is a list of the most common ailments that farmed mink may suffer from, including symptoms, treatments, medications and prevention strategies. Other protocols may be used as-is, or as templates for personalized written management plans (Emergency, Manure management, Biosecurity, Vaccination, Water back-up, etc.).

During the farm Audit, the inspector will ask to review the Records and the various management plans. Please keep these, or a copy of these on the farm site.