



## FARM AUDIT

### Farm Management Audit

*Text in BLUE is meant as guidance for the Assessor*

<i>Care Criteria</i>	Acceptable Answer	Possible Points	Points Awarded	Comments
<b>SECTION 1 - MANAGEMENT</b>				
(a) Farm implements written biosecurity plan for staff, and visitors understand and comply with the policies				
<i>Written biosecurity plan in place. Form 5-101</i>		4		
<i>Education plan in place for staff. Form 1-103, 104, 105.</i>		2		
<i>Education plan in place for visitors. Verbal and/or written.</i>		2		
(b) All stock people involved with the mink are instructed in proper catching and handling of the mink				
<i>The farm has supplied written instruction on proper catching and handling techniques for mink of different ages. Form 1-103, 104, 105, 1-110.</i>				
<i>Yes = 5 points; No = 0 points</i>		5		
<i>The farm has supplied video and/or cage side instructions on proper catching and handling techniques for mink of different ages. Producer describe/show video</i>				
<i>Yes = 5 points; No = 0 points</i>		5		
(c) Procedures are in place to recapture mink that escape. Form 1-108				
<i>Live traps and nets are in place on the farm and are monitored and maintained. Producer shows equipment and describes monitoring</i>		3		
<b>SECTION 2 - ACCOMMODATION</b>				



	(a) Site plan is available showing size and location of barns, number and size of pens in each, and corresponding housing plan (stocking density) <a href="#">Form 1-101, 2-101</a> .		5		
	(b) Sheds allow space, light, and access for stock people to observe and care for mink and required equipment to operate.				
	<i>There is enough light to easily observe the mink during the daylight hours. Assessor can observe.</i>		1		
	<i>The sheds allow for the natural photo period to be followed (artificial light is allowed) <a href="#">Natural lighting is adequate</a>.</i>		1		
	<i>The alleyways are constructed to allow ease of equipment movement between rows of cages. (At least <a href="#">30 inches between rows</a>)</i>		1		
	<i>The alleyways are clear of obstructions. Assessor can observe.</i>		1		
	<i>The alleyways are firmly constructed. (Hard packed surface, gravel, cement)</i>		1		
	(c) Sheds allow for proper waste management				
	<i>Cages are at least 12 in. above the ground.</i>		1		
	<i>Equipment available on the farm for manure removal from sheds. Producer describes and shows equipment.</i>		1		
	<i>There is room to access all manure for removal. There is adequate room to remove manure from under the pens from either inside the sheds and/or from outside the sheds.</i>		1		
	<i>Shed/barn design keeps rain water off the manure. There is adequate roof overhang and cage placement.</i>		1		
	(d) Shed/barn design allows airflow within the mink's environment				



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	<i>Sidewalls of the shed can be opened at cage level or below to allow airflow. Assessor observation and discussion with producer</i>		<b>1</b>		
	<i>Sidewalls of the shed can be opened or closed with minimal effort. Adjustable curtains, replaceable plastic or boarding is acceptable.</i>		<b>1</b>		
	<i>The ends and/or eaves of the sheds can be opened and/or constructed to allow for air flow. Ridge vents, moveable doors, i.e.</i>		<b>1</b>		
	<i>Fans are available to help circulate air. Fans are present</i>		<b>1</b>		
	<i>Ammonia levels are monitored at key times of the year. Form 1-107</i>		<b>1</b>		
	(e) Pens and nest boxes are in good repair and in a condition to prevent the mink from injuring themselves. <i>Check that the cages are securely supported, the nest boxes are adequately attached to the pens, both the nest boxes and pens are free of major defects.</i>				
	<i>75% = 6 pts; 100% = 8 pts.</i>		<b>8</b>		
	(f) All pens housing multiple mink are enriched with hammocks/shelves/tubes or jump-up or drop-in boxes. <i>Form 2-101.</i>				
	<i>50% complete = 6 pts; 75% complete = 9 pts; 100% complete = 12</i>		<b>12</b>		
	(g) All pens are enriched with at least one manipulable enrichment. <i>Enrichments can be any object that can be moved by the mink, it can be free in the cage or hung from the ceiling. 100% compliance by 1/1/2023. Book 1; 2.3.9</i>				
	<i>33% complete = 4 pts; 66% complete = 8 pts; 100% complete = 12 pts</i>		<b>12</b>		
	(h) False bottoms are installed, maintained and removed as required during whelping/lactation				





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	Daily monitoring of feed consumption in relationship to the production phase ( <i>verbal</i> )		2		
	Written plan in place to adjust feed provided to mink depending on left over feed, body condition, environmental conditions.		1		
	Farm has a relationship with nutritionist. <i>Form 3-105</i>		2		
	Complete dry or ready mix feeds are stored and fed according to manufactures directions. <i>Copy of manufacturer's directions.</i>		2		
	(e) Spoiled feed is being removed and disposed of.				
	<i>Spoiled feed is removed. No spoiled feed on cages.</i>		3		
	Written protocol in place for spoiled feed disposal. <i>Book 1; 3.3.3</i>		2		
	(f) Water is tested for component and bacterial quality at least bi-annually. <i>Producer should supply copy of test results</i>				
	<i>2 component tests annually (1 point per test – max of 2 points)</i>		2		
	<i>2 bacterial tests annually (1 point per test – max of 2 points)</i>		2		
	<i>1 component and 1 bacterial test annually at Source.</i>		1		
	<i>1 component and 1 bacterial test annually at end of system.</i>		1		
	Written plan in place to address variations in component and/or bacteria quality. <i>Document Binder</i>		2		
	(g) Water systems are flushed and maintained regularly				
	Written plan in place for regular water system maintenance, with date of last service.		2		
	(h) Back-up plan in place for water system failure				



	<i>Written back-up plan and equipment in place for water system failure (power failure, well failure, water-system break down, freezing) Form 3-111</i>				
	<i>Yes = 10 points; No = 0 points</i>		<b>10</b>		
<b>SECTION 4 - HEALTH</b>					
	(a) The mink are observed daily for signs of illness or injury				
	<i>Written protocol is in place describing observation process. Book 1; 1.5</i>		<b>5</b>		
	<i>Written record in place on the daily number of animals found to be sick or injured. Form 4-101, 102</i>		<b>3</b>		
	(b) Records are kept and available pertaining to mortalities and health care provided to animals				
	<i>Daily written record of mortalities. Form 4-103, 104, 105</i>		<b>5</b>		
	<i>Daily written records on individual animals given treatment. Form 4-108</i>		<b>2</b>		
	(c) Stock people are trained to recognize and treat common injuries or illnesses				
	<i>Verbal training of individuals by farm manager. Producer describe, review training record</i>		<b>5</b>		
	<i>Written material and demonstrations/pictures/videos included in training. Form A-101</i>		<b>2</b>		
	<i>Veterinarian involved with stock people training. Discuss, with producer/veterinarian documentation</i>		<b>1</b>		
	(d) Farm maintains supply of common medicines/medical supplies to treat basic injuries/ illnesses				
	<i>Medicines and supplies on hand, with written explanations for use, in place. Form A-101</i>		<b>2</b>		



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	Written directions in place for contacting farm managers/owner and/or veterinarian with questions. <i>Form 1-109</i>		2		
	(e) Sick or injured animals are identified/segregated/ and receive proper attention as per their condition. <i>No more than 1% of inspected animals will display a Level 2 or above injury without being marked or segregated.</i>				# unmarked with $\geq$ L2 injury ___ % _____
	System in place for marking and/or recording sick/injured animals' cages.		5		
	Specifically designated and trained employee(s) attend to marked animals. <i>Signed employee training document</i>		2		
	Hospital area designed to segregate sick/injured animals. <i>Producer identifies hospital area</i>		3		
	(f) Body score condition (BSC) and fur chewing is monitored.				
	A score of 1 on BSC is unacceptable. Limit is 1% of animals inspected. <i>Form 4-110</i>		5		# with BCS 1 _____ % _____
	Fur chewing (FC) scores are limited to 1% of Score 2 or 3 for unmarked animals. <i>Form 4-111</i>		5		# with FC 2 or 3 _____ % _____
	(g) Farms have a herd vaccination program. <i>Form 4-109</i>				
	Farms have a vaccination program for the entire herd. <i>Producer describe</i>		2		
	Written plan in place for vaccination and documentation of products used. <i>Form 4-109</i>		2		
	Administer, handling and storage of vaccine and equipment as per manufacturers recommendations. <i>Veterinarian/Manufacturer's recommendations</i>		2		



	(h) The mink are screened for Aleutian Disease				
	<i>The farm has a written protocol in place describing their Aleutian Disease testing.</i>		2		
<b>SECTION 5 - ENVIRONMENTAL QUALITY</b>					
	(a) Farm implements written management plan for manure handling and disposal. <i>Document Binder</i>				
	<i>Yes = 5 points; No = 0 points</i>		5		
	(b) Farm implements written management plan for fly control. <i>Document Binder. Observe farm for abnormal fly populations (some flies are normal)</i>				
	<i>Yes = 3 points; No = 0 points</i>		3		
	(c) Farm implements written management plan for pest control (rodents, birds, etc.) <i>Form 5-104. Observe farm for rodents. (Some birds are normal)</i>				
	<i>Yes = 3 points; No = 0 points</i>		3		
	(d) Farm implements written management plans for addressing the effects of extreme weather conditions on the mink. <i>Form 5-105</i>				
	<i>Yes = 3 points; No = 0 points</i>		3		
<b>SECTION 7 – HARVEST &amp; EUTHANASIA</b>					
	(a) Farm has and implements written euthanasia and harvesting protocols. <i>Form 7-101, 102, AND on chamber</i>				
	<i>Written protocol for proper euthanasia and harvesting techniques in place for all to see.</i>				
	<i>Yes = 5 points; No = 0 points</i>		5		
	(b) Euthanasia chamber is tightly sealed and in good repair. <i>Examine chamber</i>				
	<i>Yes = 5 points; No = 0 points</i>		5		
	(c) Farm implements written protocols to address safety of personnel while storing, handling or administering CO. <i>Form 7-101, 102</i>				





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	<i>Yes =5 points; No = 0 points</i>		<b>5</b>		
	(d) All personnel involved in harvesting and euthanasia of mink are properly trained. <i>Form 1-104, 105</i>				
	<i>Personnel are routinely evaluated for adherence to written protocols and understanding. Producer describes evaluation process</i>		<b>5</b>		
	(e) If an internal combustion engine is used as the source for CO in the euthanasia chamber, the farm will have a written protocol for the maintenance of the function of the specifically adapted engine and treatment of the exhaust gas as specified in Section 7 of the Standard Guidelines and the date the system was checked last. <i>Book 1: 7.1.3</i>				
	<i>Producer can provide the written document for the function of the system and a written record on when it was checked last and by whom.</i>		<b>5</b>		
	<b>POINTS From CRITICAL CRITERIA</b>		<b>140</b>		
	<b>POINTS From FARM MANAGEMENT CRITERIA</b>		<b>221</b>		
	<b>TOTAL POINTS</b>		<b>361</b>		
	<b>TOTAL POINTS to Pass Audit</b>		<b>250</b>		<b>Pass Fail (Circle one)</b>